

**SECRET**

T/O — O/NE

29 January 1953

**MEMORANDUM FOR SPECIAL ASSISTANT (ADMINISTRATION) TO DD/I**

**SUBJECT : Active O/NE Personnel Requirements**

**REFERENCE : DD/I Memo to LAD's dated 23 January,  
"Reduction of Forces in Germany"**

1. We have reviewed our personnel requirements and find that despite an apparently large number of vacancies, our immediate needs are very restricted indeed:

a. One good intelligence officer of GS-13/14 caliber for the Far East group, and

b. One competent GS-5 secretary-steno.

2. Attached are recapitulations which serve to explain why our immediate requirements are so limited:

**TAB "A": Recapitulation of Unencumbered Positions  
in O/NE T/O (as at 29 January 1953)**

**TAB "B": Identification of Current Requirements**

25X1A

D/Asst. Director/Asst.  
National Estimates

HS/EC-111  
item 3

copy made in HS (30 Sept 57)  
from AD/NE chrono file

**SECRET**

See also ONE subject  
file on "DD/E"

000246